

Warwickshire Police and Crime Panel

18th March 2014

Police and Crime Panel Annual Report

Recommendations

That the Warwickshire Police and Crime Panel approves:

- 1) The development of an Annual Report which will highlight activity throughout the year and outcomes achieved;
- 2) The publication of an Annual Report for 2013/14.

1.0 Summary

- 1.1 It is recommended that the Warwickshire Police and Crime Panel agrees to publish an Annual Report. A number of Panels (e.g. Wiltshire, Hertfordshire) publish Annual Reports, although this is not yet common practice. The production of an Annual Report is a key requirement of Overview and Scrutiny Committees in all local authorities. Given that the nature of the work of the Panel is similar to that of Overview and Scrutiny, it is considered to be a valuable exercise for the Panel to adopt.
- 1.2 The document, which would be approved at the first Panel meeting in each new municipal year, could include the following:
 - Background to the Panel (for the first Annual Report, to give brief summary of when established and why);
 - Membership;
 - The role and purpose of the Panel;
 - Key activity and achievements throughout the year;
 - Looking forward – the Panel's plans for the coming 12 months; and
 - Contact Information.
- 1.3 The Annual Report could be widely promoted, using the tools as referred to in the Public Engagement report (Item 2 on the agenda), in order to raise public awareness of the role of the Panel and what it has achieved. Panel members will also be encouraged to present the Annual Report to their authority's Council meeting as a method of informing elected members.
- 1.4 The Panel is asked to consider the development of an Annual Report for future years and whether it wishes to publish a report for 2013/14.

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